CIVIL SOCIETY BUDGET ADVOCACY GROUP
PARTICIPATORY BUDGET FRAMEWORK [PBF]

STEP FIVE
Interface meeting between communities and duty bearers

REQUIREMENTS:
- *Priority list of service delivery issues discussed by PBCs, community members and duty bearers*
- *Commitments to address service delivery gaps solicited*
- *A follow up plan developed for the commitments made*

OUTPUT:
- *Commitments secured from duty bearers to address service delivery gaps*
- *Feedback provided on service delivery gaps addressed by duty bearers*

STEP FOUR
Consensus building and feedback meetings

REQUIREMENTS:
- *PBC budget monitoring and service delivery tracking report discussed at community dialogues*
- *Priority list of key service delivery issues discussed and agreed on by PBCs adn wider community*

OUTPUT:
- *Budget monitoring report validated at the meeting*
- *Priority list developed by PBCs and wider community*

STEP ONE
Organizing and mobilising communities into Participator Budget Clubs (PBCs)

REQUIREMENTS: -
-*Meeting duty bearers to:*
   -*Introduce program to duty bearers in the area.*
   -*Identify areas of operation within the district.*
-*Meeting common members to:*
   -*Select memebers to join PBCs composed of 20-30 individuals (30%) of them being women, youth and PWDs must be represented*

OUTPUT:
- *Duty bearers and citizens aware and agree to support PBC work.*
- *Geographic areas of operation agreed on.*
-*PBC members identified and PBC Executive committees elected.*

STEP TWO
Capacity strengthening of PBCs in community budget monitoring and Service delivery tracking (CBMSDT)

REQUIREMENTS:
-*Identification of community based facilitators (CBFs)*
- *CBFs trained in key training techniques of CBMSDT*
- *CBFs conduct trainings for PBCs guided by a training plan*

OUTPUT:
-*CBFs identified and trained in training techniques of CBMSDT*
-*CBFs undertake capacity building trainings for PBCs*

STEP THREE
Monitoring budget implementation and monitoring and service delivery

REQUIREMENTS:
- *A monitoring plan developed by PBCs*
- *Mapping of Government aided facilities/ programs by PBCs*
- *Periodical visits to Government aided facilities/ programs conducted to generate evidence on state of service delivery.*

OUTPUT:
- *Periodical budget monitoring and service delivery tracking report generated by PBCs*

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CSBAG
Budgeting for equity